

DCLI Board Meeting - January 10, 2015 held at Boulder Creek Pizza

Board Members Present: Victor Smith, Joy Mundy, Tom Bird, Gary Fitch, Greg Haagenson, Ann Schwarzmann. Not present: Ed Abner,

1. **Call to order:** 11:07am
2. Minutes from Board Meeting. Joy made motion to accept minutes as emailed with minor correction of RCD second grant proposal money amount; Tom seconded motion. Motion passed.
3. **Road Manager's Report**, Greg Haagenson. See attached report
 - J Walters consulted on road system; among other recommendations, he also commented that Ramble (Little Buck to Mike Brown's) is now ready to be paved.
 - The culverts used to pump water from the creek need to be corrected. Board agreed.
 - Water Boy truck has been a problem because of how he treats the road. He has been talked with, but to no avail. Two other water trucks very respectful of road, feeling badly since they're getting flack over Water Boy's issues. Water Boy runs into things, goes too fast, and he's had his truck pulled out several times. Tom has example to use to create a DCLI document requiring insurance and bonding. Ann to create a DCLI document; Greg to get copy to Water Boy. Greg's also been contacting those who use Water Boy to encourage them to find an alternative.
 - Judy's corner: Fire Marshall has warned us that this will be a problem. She needs to move. J Walters had issue getting by her parked car. Judy has been approached, but she's not on board yet; Greg will continue to encourage her that it must happen.
 - Work on road is over budget from the one Bam put together, but unexpected work due to rains. We have spent about \$14,000 so far.
 - Remaining work listed: needs to be assessed. How much money estimated for remaining list (high estimate): \$7,000. (for a total of \$21,000 of road work). Motion made by Joy to approve additional \$7,000, and seconded by Tom. Motion approved by board.
 - Motion made by Joy to accept the Road Manager report, and seconded by Tom. Motion approved by board.
 - Greg to get written bids for asphalt on Ramble from Little Buck to Mike Brown's property and second asphalt section to include the double 's' on Ramble.
 - Bill for tractor work still needs to be submitted.
4. **Secretary's Report**, Ann Schwarzmann. See attached report.
 - Status on search for lawyer. See attached sheet - bios on two lawyers from John Miller.
 - Contacts: Records Office, First American, Liberty Bank - have had no success in Still in connecting with First American.
 - Lien research - work in progress. Very little progress.
 - File Audit (both hardcopy and softcopy and website documentation) - work in progress.
 - Procedure and template for Lien Release - work in progress
 - Eric Sparks property - release of lien filed. Board requested that a note be sent to him, apologizing. Ann to do.
 - Please make sure secretary gets all handouts at board and general meetings. Case in point: last meeting the board voted to accept the November General Meeting Minutes, but Ann did not receive

the hardcopy and the softcopy emailed had wrong date (correct date is November 8th.) All handouts need to be an official part of the minutes.

- The General Meeting Minutes need to be amended before mailing can occur. General Meeting Minutes can be emailed and posted to our website, but we need to mail out a copy to all landowners. Ann will include a form to fill out if landowner would like to get information emailed only. Return form OR email secretary at: dcli95006@yahoo.com.
- Victor remarked that there is a phone number associated with the dcli95006@gmail.com account, and that the gmail account should be "owned" by the current secretary, handed off from secretary to secretary. Ann remarked that there haven't been any DCLI emails forwarded to her by Manuela - not sure if there have been any since November. Board agreed that there should be continuity of the email address. Ann to contact Manuela to ask her to hand off the account and password, then Ann to change password.
- Ann questioned whether or not the minutes from the last board meeting before the November General Meeting has been approved. Ann to contact Manuela to ask her.
- Ann to contact Tys for changes to the website.
- Victor has DCLI documentation archives from Arden and will hand off to Ann.
- Motion made by Victor to accept secretary's report, Gary seconded. Motion approved by board.

5. **Treasurer's Report**, Joy Mundy.

- No written report.
- Two invoices paid: J Walters' first invoice, Ann reimbursed for recording fee (E.Sparks Lien removal).
- Current balance is roughly \$32,000, before recent deposits (Ann has made two deposits, one ready to be made).
- Joy and Ann to work on coordinating efforts on road due payments.
- When a landowner does not pay the yearly dues or a special assessment fee, the board currently assesses 3 fees (admin fees, a fixed amount of notary and recording fees; a one-time 10% late charge; 10 percent interest rate). Joy is wondering if these fees are appropriate. We will look into these fees and charges when we look into the larger picture of our association's legal documentation required by rules of incorporation.
- Ann moved to accept treasurer's report. Greg seconded. Motion passed.

6. **Where to store DCLI files?** Store off-site in paid storage area. Ann to ask Liberty Bank if they provide storage, and if so, find out if there is a fee. Victor to hand off Arden's files to Ann and Greg. Note: Arden should be interviewed for a verbal history.

7. **Do we need an independent legal opinion as to the current state of the JMA?**

- **Law firm?** Defer for now
- **Membership approval to spend \$2500?** We do not need approval because the membership gave us the authority when they elected us. Tom thought we should notify the membership. Joy agreed with Victor that the road association will sooner or later be sued so we need a document backed up by a legal opinion. Regardless, this issue may come up in May.

8. **Other:** None

9. **Set Spring General Meeting date:** May 2, 2015 at one pm. at Scopazzis. Ann to get mailing out to landowners, let Tys know to post on website, and to reserve room. (General meetings are first Saturday in May and first Saturday in November.)
10. **Set next board meeting date:** February 14, 2015 at 11am at Boulder Creek Pizza.
11. **Social** is set for March 21 starting at 1 p.m. at The Brewery, with hors d'oeuvres and drink chits paid for by board. Ann to send out invitations, have Tys post on website and yahoo groups.
12. Motion made by Ann to adjourn meeting and seconded by Joy. Meeting adjourned at 12:05p.m.