

DCLI Board Meeting - February 14, 2015 held at Boulder Creek Pizza

Board Members Present: Joy Mundy, Tom Bird, Greg Haagenson, Ann Schwarzmann. Not present: Victor Smith, Ed Abner, Gary Fitch. Also present: John Miller.

1. **Call to order** at 11:15.
2. **Minutes from January Board Meeting:** Joy moved to accept minutes as emailed out. Tom seconded. Motion passed.
3. **Road Manager's Report** See attached report
 - Greg described some of the work done. Tom asked about the stuff that J. Jackson pushed into Jacks Road. Greg said they had to clean it all up, then he had to ditch that area in the rains as well; still issue at Jackson's property due to his misuse of road.
 - We have two spots on Hartman Creek that need attention - Ken's corner needs to be reshaped and rock added, and above Taxi Cab Corner is badly torn up. Greg will try to figure out who caused the chewed up section. We're already over budget by about \$2k, but these two spots on Hartman need work. Note: one outstanding bill for ditching two culverts during last storm needs to be submitted to Joy. Greg would like to attend to Hartman now. He estimates about \$9,000 to \$9,500 to do work: two transfers of base rock at Ken's corner and 3 transfers at Taxi Cab corner (1 transfer of drain rock plus 2 of base rock). Joy gave quick financial update: \$14,168 in bank, minus \$5,000 emergency, gives us roughly \$9,000. We have pending monies coming in from Talberg and monthly landowner payments. Motion by Ann made to spend no more than \$9,500 to take care of two spots on Hartman Creek. Joy seconded. Motion passed.
 - Tom would like to reseal currently paved road. Greg commented that some landowners have indicated they would help financially. We might be eating the elephant one bite at a time, but slowly get the road system paved, at least those areas that would most benefit from it (i.e. areas that cost us money to maintain every year), such as parts of Ramble. Greg has had commitments from landowners on Ramble to contribute to paving sections of Ramble this spring.
 - Tom made motion to accept Road Manager's Report. Ann seconded. Motion passed.
4. **Secretary's Report** See attached report
 - After obtaining trial Adobe Acrobat, November 2014 General Meeting Minutes meeting date changed and is now ready for publication. Ann to email to Tys to post on dcli.org.
 - March 21 Social Update: Invitations sent out last week, so have not had many responses yet. Tys posted on the DCLI website.
 - Spring General Meeting Update: Scopazzi's room reserved. Pending to send out: May 2nd meeting announcement, proxy postcard, November 8 2014 General Meeting Minutes, and Request To Go Paperless. Board agreed to not pre-stamp proxy postcards. Note: ran into some errors on landowners information spreadsheet, so verified addresses of currently defined landowners on our road system at County Building. Ann and Joy to also cross check their lists.
 - Website Changes: Tys has been asked to make changes and additions, such as the change in board members. John mentioned Tys could give Ann permission to make changes; Ann to ask Tys.
 - New email address: Manuela will hand off dcli95006@gmail.com when November General Meeting Minutes are sent out by USPS and the landowners see the changes in the board.

- October 2014 Board Meeting: Ann will send out to Board for review, comment, and approval at next board meeting.
- File audit, both physical and soft copy: still muddling through
- Ann and Joy will email and talk over phone to coordinate work.
- Eric Sparks was sent an apology note.
- DCLI Contractor's Liability Insurance Requirements form created. Greg gave one to Water Boy.
- Lien Research update: Recorder's Office visited to verify what's still on the books. Need to enter info into spreadsheet.
- Release of Lien filed for Parnello/Ballestrase property.
- No digital recorder owned by board; secretary got approval to purchase one.
- Motion made by Greg to accept Secretary's Report. Joy seconded. Motion passed.

5. Treasurer's Report

- Current balance: \$14,168. \$9,168 available after \$5,000 emergency fund.
- Statistics: 52 of 98 have made some kind of payment this year. 46 of 98 are fully paid up. Detailed spreadsheet will be emailed out. Tom requested a list of deposits since the last general meeting. Information isn't easy to get to within Quicken, but the list will be hand-generated and included in the upcoming email.
- Motion by Ann to accept the Treasurer's Report. Greg seconded. Motion passed.

6. Communications

- DCLI95006@gmail.com, deercreeklandowners@gmail.com, dcli95006@yahoo.com, (831) 216-6360. Ann to ask Victor what email the phone number is "attached" to. Noted above: imminent hand-off of DCLI95006@gmail.com address.
- Board members phone numbers: to be emailed out by Ann.
- New email address for Gary: thebigfatdaddio@gmail.com

7. DCLI files update: See secretary's report.

8. Spring meeting topics

- Anything that requires a vote should be communicated to landowners at least 30 days in advance. Joy has experienced that it's better to do such things in at the Fall General meeting. No one has any changes for the upcoming Spring 2015 General Meeting.
- The Road Manger needs to create a line item budget for 2015-2016 work, both maintenance and improvements. It should be sent out to our landowners at least 30 days in advance of the May 2nd meeting, to inform and to get feedback. Greg would like to see the 5 year plan that previous board had, roughly 2 to 3 years ago.

9. DCLI meet-the-neighbors status: See second bullet in Secretary's Report. Greg made arrangements with Boulder Creek Brewery. Note: we do not have a master list of emails for landowners. We can get information at the Social and the Spring General Meeting, and along with any other sources, put a list together.

10. **Set next board meeting date:** Proposed next Board Meeting: March 14th at 11a.m. at Boulder Creek Pizza. Ann to email board members to verify a quorum will be present.

11. New Business

- Greg requested a check from Joy for The Brewery for the March 21st Social. Estimate: \$250 - 300 in food, plus first drink for each attendee. After that, each person will have his/her own tab.
- Liens:
 - 5 people who have paid off outstanding dues: Hoyer (\$908), Nichter (\$1,029), Parnello (\$2,268), Simonson (\$624), and Tees (\$3,774). All have paid the actual dues; still outstanding, technically: filing fees, 10% late fee, and potentially, interest. Joy proposes we take the liens off all 5 immediately and that we be generous regarding additional fees. Motion made by Joy to remove a lien on a landowner's property when the landowner's DCLI account is brought up to date, and that we charge only \$40 for recording fees (\$20 to place lien, \$20 to remove it), which will be reflected in the next landowner's DCLI bill. Motion seconded by Greg. Motion passed. Ann to remove the five liens.
 - Comment made by Joy: no change to charges when a lien property is sold; all administrative and late fees, as well as interest, will be figured in.
 - Ann to send letters to landowners whose lien has been removed, letting them know and making note that all fees except two Recorder's Office fees will be forgiven.
 - Manuel and Rosa Guzman lien - Joy requested that it be removed as well. Apparently they have been charged resident rates even though they do not live on their property.
 - Joy emailed Talberg lien dissertation; to be discussed at later date, possibly through email.
- Joy requested that Greg provide a breakdown of the road work done so far this year, how much at front of road, how much passed yellow gate. Greg has provided details of the work done; he will add to that how much was spent.

12. RCD Update

- We did not qualify for Fire-safe Council, which is unusual, since we are a volatile area and other areas in the county qualified. We plan to go back to them.
- Still interest by RCD to do work at bottom of Rons Road, to try to get drainage right and mediate waterfall. Work done on Rons Road previous to the latest rains caused silt to block a couple of culverts by Judy's. RCD needs to take that into consideration when the work is done. Gabians might be the answer. Tom and Greg to investigate a couple of areas that cause culvert blockage on other parts of the road system.
- RCD has a water catchment program, with a significant rebate (approximately \$1,000) toward purchase of a 5,000 gallon tank. Tom will send out contact information.

13. **Meeting Adjourned:** Motion made by Greg to adjourn meeting and seconded by Joy. Meeting adjourned at 12:35 p.m.