

**Deer Creek Landowners, Inc.**  
**Spring General Meeting Minutes**  
**May 23, 2021**

- A. The meeting was called to order at 11:00 AM by President, Tys Sniffen. Meeting was held via Zoom. Spring 2021 DCLI and 845 Landowner Check-In sheets were used to identify meeting participants who attended the meeting.

Secretary's Note: 23 DCLI Members are required for a quorum at the General Meeting. 12 Members Checked-In at the meeting with no proxies. This count was not sufficient to constitute a quorum.)

B. President Comments/ report:

1. Tys gave greetings and Member introductions
2. Discussed the possibility of being able to meet in person as a group in the fall, however, the zoom meeting is saving DCLI money by not having to rent meeting space.
3. Explained that the spring meeting deals with officer election for the board and the annual budget for the fiscal year's line item (budget ideas members put forth and get voted on).

C. Treasurer's Report by Andrew Clark (See attached Treasurer's Report)

1. Current balance is approximately \$32,000 with 44 landowners that have paid in full, 7 with payment arrangements in place. Some of the balance is reserved for the SBA loan payment, patching & asphalt sealing
2. The billing was sent out erroneously stating "second notice". The bill sent by the Treasurer was actually the first notice (bill). The Treasurer reiterated that this is volunteer organization and although we often receive dues in arrears when a member sells their property, however, if a member can't afford to pay their dues, work with the President or Treasurer to make some type of arrangement.
3. Tys added that on the website DCLI.org there are links to scanned invoices, we post every receipt and bill for transparency, however, we are currently a little behind. We will send out the checkbook register via email to the DCLI google group after the meeting.
4. Treasurer discussed volunteering for mapping the road to identify bridges, culverts, distances, etc.
5. Text chat question: How much was collected and spent this fiscal year?

Approximately - \$24,000 was spent on base rock and hauling (165 tons of base rock) that was spread, smoothed and watered. The \$14,000 payment to Joey includes brush clearing, rock

spreading, tractor work widening the road, roller rental, and managing the rock delivery crew. A lot of the work done was for Jacks Road).

Last balance from Liberty Bank was \$35321.81 as of May 10th.

**Check Register:**

Check Number	Payable To	Amount	Date	Comments						
2559	Joey Lafever	1955		roadwork						
2560	Roger Mendoza	1380		rock hauling						
2561	Joey Lafever	2700		roadwork						
2562	Langley Hill Quarry	2154.57		base rock, 164.4 tons	Invoice 16639 btw 12/16/2020 & 12/21/2020					
2563	Joey Lafever	1205		reimbursement for trucking						
2564	Tys Sniffen	588.81		Granite Construction gravel & Web hosting	235.15 + 233.66 + 120					
2565	Langley Hill Quarry	528.01		rest of the base rock	Invoice					
2566	Joey Lafever	14000		roadwork invoice DCRX 15	Invoice DCRX15					
2567										
2568										
										Smoothing, spreading, rolling, and watering of rock on sections 6, 11, and 13 - \$3,500.00
										Smoothing, spreading, rolling, and watering of rock on sections 7 and 9 - \$3,500.00
										Smoothing, spreading, rolling, and watering of rock on section 12 and fixing area surrounding Jack's road bridge - \$3,500.00
										Ditching sections 1, 2, 3, 4, 5, 6, 7, 9, 11, 12 and 13 - \$1,000.00
										Clearing brush along Deer Creek and Ramble Road - \$2,500.00

**Outstanding liabilities:**

Liabilities Not Paid			
Debtor	Amount	Purpose	When To Be Paid
US GOV – SBA LOAN	12579	yearly payment on loan	mid year per Tys
Tys Sniffen	46.8	remaining amount of web hosting DotEasy	next Tys reimbursement
			apply to balance?
Andrew Clark		Staples printing and mailing costs, less than 100	whenever
Jim Walters	400	Watered road BTW Bridge 1 & Palm, per board, 4/29/2021	

PAID UP LANDOWNERS 41

PAYING AS AGREED / ATTEMPTS TO PAY 7

NOT IN GOOD STANDING 46

We collected approximately \$40,000

**D. Secretary Report**

1. The member list is currently up to date, we agreed that we will not post the membership list to the zoom meetings because we don't want to share that hat type of information online (names addresses).
2. Tys added that He and the Secretary are chasing down new owners because the title companies are not contacting us regarding change in property ownership. DCLI needs to register with the State of California a Statement of Information form by June. (Completed at the end of May.)
3. Even if we don't have a quorum according to the By Laws, we will make decisions necessary for the organization to function and Members forming a future quorum at a future meeting can dispute our proceedings.

**E. Road Manager's Report**

1. DCLI does not currently have a road manager for several reasons. Does anyone want to be road manager. Either lack of qualifications or expertise, not eligible b/c their dues are in arrears. Currently board members as a group are working / sharing the responsibilities.

2. One member questioned the duties of the road manager and whether or not the road manager has to be a member:

Tys added that some knowledge or willingness to learn gravel roads, water flow, stress, etc.

Andrew added the duties entail. Conflict of interest can occur when the road manager is also providing road work for the board / DCLI. Road manager should be a buffer – recommend the job the board approves and supervises the contractor and ensures the job is done correctly.

Ginny clarified the road manager helps oversee project approved by the board and voted on by membership.

Ron added Certain amount of expertise mountain roads, surveying, legal requirements – bridges certification, etc...The board decides the work and the road manager ensures the work gets done.

Agreed that the road manager should be a member of DCLI.

#### F. Budget

1. The agreed on budget plans:

bank has \$32,000

setting aside \$10,000 for emergency, \$5000 for sealing pavement that was voted on last year:

leaves \$17,000 to spend.

Line Items:

13,000 SBA Loan

3,000 Admin for DCLI members

19,000 (?) for pavement maintenance/sealing (looks like we're seeing a lot higher numbers than the original \$5k we set aside)

3,000 watering truck 10 times over the summer to reduce dust and help keep the road compacted

3,000 gravel and reshaping potential slide area by Deer Creek Island

2,000 ditching

5,000 smooth

1,000 grant writer research

49,000 subtotal

46,000 – 17,000 = \$32,000 suggested budget. A touch lower than usual.

The motion to approve the \$32,000 budget was passed.

Andrew reiterated that this fiscal year DCLI collected about 45% of what we bill

#### G. Election of Officers

1. In Spring, the elections consist of President (Tys), Treasurer (Andrew Clark), Director 1 – Ginny Stone and Director 3 – Mac Marshal. Tys nominated the directors currently in place, no one objected. Tys would like to find a Road Manager. All elected by Acclamation

#### H. Other

1. Mo expressed gratitude to JC for volunteering with the 845 Section near Palm Drive and that the board was able to assist with providing the watering afterwards.

2. Andrew added that he appreciates communications from members regarding feedback on road work. We may not always implement what is suggested but we like to hear from people on what needs to be done and not done.

3. Andrew Discussed that if anyone is willing to allow Calfire to use their pond or other water sources (5,000 gallons and up) let him or south skyline know. You would need a connector to allow the fire department use of the tank.

Tys formally closed the meeting.

Respectfully Submitted by DCLI Secretary,

Marco Volpe 07Jul21